



COVID-19 PANDEMIC STUDENT SUPPORT FUND APPLICATION FORM

Name:	Hometown, State:
Degree and university:	Year in College:

PART ONE – FINANCIAL NEED

***** The COVID-19 Pandemic Student Support Fund can only be accessed by students in proven financial need arising from the current pandemic (e.g. through loss of casual jobs/gigs, or parents losing their jobs). Please complete this section with as much detail as possible and provide supporting evidence. Without this information we will not be able to assess your application. We may need to ask for further information. *****

1. Personal Finances

Who is responsible for paying your St Mark's College fees?

- Parents _____ % \$ _____
- Self _____ % \$ _____
- Other (*specify*) _____ % \$ _____

What was your total taxable income for the 2018/2019 financial year? \$ _____

How much have you earned so far in the 2019/2020 financial year?
Include welfare payments and non-College scholarships. Do not include College scholarships and bursaries.

Source	Amount earned so far in 2019/2020

Do you receive a government payment? Yes / No / Applied
 If yes, please specify type and fortnightly amount: _____
If you are in receipt of a government payment, please attach a recent Centrelink statement or other documentation advising of your payments or application status.

Do you receive a living allowance or other support from your family in addition to any contribution they may make to paying your fees? Yes / No
 Please detail type of support provided, frequency and amount (e.g. regular allowance, pay for events, emergency support): _____

Do you or have you had employment in 2020? Yes / No
 Have you lost work as a result of the COVID-19 pandemic? Yes / No / TBC

If you have or have had employment in 2020, where do you work (list all workplaces, current and former), and in what capacity? How many hours would you **normally** work per fortnight for each job and how much would you **normally** earn? Has this **changed** as a result of COVID-19? **Please provide specific detail of when and how your situation has changed.**

Role, organization	Normal hours and income	Changes resulting from COVID-19 <i>Include timing and detail of any changes</i>

Please attach extra pages if required

Please summarise how your personal financial circumstances have changed as a result of COVID-19.

What are you doing to address this change in your circumstances? Please check all that apply and detail any additional actions you are taking.

- I have applied for alternative work – Yes / No
- I have asked for additional assistance from my family – Yes / No
- I have applied for a government welfare payment – Yes / No
- I have applied for financial assistance (e.g. grant, scholarship) through my university – Yes / No
- I have applied for an external scholarship – Yes / No
- I have applied for a student loan through my university – Yes / No

Please provide specific details and outcomes of these and any other actions you have taken or intend to take:

In addition to College fees and standard personal expenses (e.g. phone bill, public transport / petrol, essential personal items, clothes), do you have any significant expenses (e.g. medical costs, study materials)?

Have you completed a personal budget to assist in managing your income and expenses? Yes / No

It is highly recommended that every individual maintains and regularly reviews a personal budget, as this is essential to good financial management. If you need advice around budgeting, please speak to the Dean or to your university's welfare officers. You can also find useful resources at www.moneysmart.gov.au and at www.money-minded.com.au.

2. Household Circumstances

- Details of household income will help us to evaluate financial need and ensure limited funds are shared fairly. Please provide what information you can and any documentation you reasonably can to support your application.
- If you are financially independent, please describe your circumstances preventing parental / other family support.
- Please note that students receiving parental loans are not considered to be financially independent and must still provide details about their household circumstances. Students who prefer to be financially independent but have family that can provide them with support if needed must provide information about their household's circumstances. The purpose of this fund is to support students in immediate acute need, and while financial independence is admirable and desirable, this fund is not intended as a substitute for family support.

Split families:

- Please describe the household you primarily live with when not at College in the "primary household" section.
- If you come from a split family, have unstable housing arrangements, or are supported by members of a household that you do not live with, please describe all households responsible for supporting you at College. A separate section is provided for your "secondary household".

No family support

- If you do not have a household outside of College or are completely financially independent with no opportunity to receive family support, please provide details here and then move to Part Two.

A) Primary Household

How many adults are there in your primary household? _____

(Please include any adults who are living away from home, e.g. siblings on exchange or at College, but are still financially part of the household)

How many children are there in the household? _____

Please describe the composition of this household:

Please describe this household's financial circumstances (e.g. sole parent family, disability/major health condition in family, unemployed, pensioner, precarious family business, drought-affected, grandparent-only):

What was this household's total combined income for the 2018/2019 financial year? \$ _____

Please provide whatever evidence you can to support this figure (e.g. tax assessments, welfare statements)

Do you expect this to increase / decrease / remain the same in 2019/2020? _____

Have any members of the household lost their employment as a result of COVID-19? Yes / No /TBC
If yes, who lost work, what work have they lost (include lost earnings), when did this occur, and is this expected to be a temporary or permanent situation?

Please provide specific, detailed information on any other ways this household's financial circumstances have changed as a result of the COVID-19 pandemic.

Please describe the support this household currently provides you at College:

What capacity does this household have to increase their support for you in 2020?

B) Secondary Household

How many adults are there in this household? _____
(Please include any adults who are living away from home, e.g. siblings on exchange or at College, but are still financially part of the household)

How many children are there in the household? _____

Please describe the composition of this household:

Please describe this household's financial circumstances (e.g. sole parent family, disability/major health condition in family, unemployed, pensioner, precarious family business, drought-affected, grandparent-only):

What was this household's total combined income for the 2018/2019 financial year? \$ _____
Please provide whatever evidence you can to support this figure (e.g. tax assessments, welfare statements)

Do you expect this to increase / decrease / remain the same in 2019/2020? _____

Have any members of the household lost their employment as a result of COVID-19? Yes / No /TBC
If yes, who lost work, what work have they lost (include lost earnings), when did this occur, and is this expected to be a temporary or permanent situation?

Please provide specific, detailed information on any other ways this household's financial circumstances have changed as a result of the COVID-19 pandemic.

Please describe the support this household currently provides you at College:

What capacity does this household have to increase their support for you in 2020?

PART TWO – CONTRIBUTION TO COLLEGE AND THE COMMUNITY

In keeping with our core values, St Mark's College seeks to "encourage a willingness to serve others and to give back to the community in a spirit of thankfulness" among all our students. As such, a student receiving this support is expected to contribute their time service to the College or the broader community in recognition of the support they receive. This community service commitment will be discussed with the College when discussing support fund allocations.

Please provide suggestions on contributions you would be able to make to fulfill this community service requirement, to be discussed with the College. This could include College activities such as assisting with the phone-a-thon with Alumni, College marketing activities, maintenance and grounds team, library, kitchen, non-confidential administration, and community volunteering such as helping in a charity store, doing administrative work for a community organization, helping on environmental conservation projects, or joining the SES in Adelaide. For more ideas on volunteering, visit <https://www.volunteeringsa-nt.org.au/>. Please also note any limitations on the type of activities you could participate in. Note that some contributions may need to be delayed to later in the year, depending on how circumstances unfold.

PART THREE – ADDITIONAL INFORMATION

Please provide any additional information relevant to assessing your application:

STATEMENT

By submitting this form, you declare that the information provided with this application is true and accurate to the best of your knowledge.

Please return this form before 4pm on Thursday 26 March 2020 to the Front Office or by email to katherine.radoslovich@stmarkscollege.com.au. Please speak to Kathy if you have any queries.